

# MANDATORY

## EVERYONE MUST COMPLETE THIS FORM ANNUALLY

Pursuant to West Salem Township Ordinance 66, the owner of any residential dwelling(s) within the township is required to provide the following information on or before April 30<sup>th</sup> each calendar year and within 30 days when a new occupant moves in (regardless if they pay rent or not, includes adult children). Blank copies of this form can be made or obtained at the township office. Please return completed form to West Salem Township, 610 Vernon Road, Greenville, PA 16125 or with your property tax payment in the Spring each year and mailed to the tax collector. **DO NOT MAIL YOUR TAX PAYMENT TO THE TOWNSHIP OFFICE WITH YOUR OCCUPANCY REGISTRATION FORM.**

### **ADDRESS** (IF YOU OWN MORE THAN ONE HOUSE, COMPLETE A SEPARATE FORM FOR EACH HOUSE):

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
House Number Road Name Unit/ Lot # Zip Code

### **PROPERTY OWNER** (may be a different address than above):

\_\_\_\_\_  
Name \_\_\_\_\_  
Phone number (home/cell) \_\_\_\_\_  
\_\_\_\_\_  
Address \_\_\_\_\_  
Email address \_\_\_\_\_  
\_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### **PROPERTY OCCUPANTS** (MAY BE SAME AS OWNER):

\_\_\_\_\_  
Name \_\_\_\_\_  
Name (spouse, if applicable) \_\_\_\_\_  
\_\_\_\_\_  
Phone number \_\_\_\_\_

### **Names of other occupants living at the address over the age of 18:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TODAY'S DATE \_\_\_\_\_